

**APPROVED MINUTES
COLDSPRINGS TOWNSHIP
REGULAR BOARD MEETING MINUTES
COLDSPRINGS TOWNSHIP HALL-COUNTY ROAD 571
MONDAY, JULY 10, 2023 5:00 P.M.**

Supervisor Hoffman called the meeting to order at 5:00 p.m.

Pledge of Allegiance

Board members present at roll call were Supervisor Hoffman, Trustee Schaller Treasurer Smith, Clerk Gentelia and Trustee Delaney. Seventeen (17) members of the public were present, including Deputy Beaver from Kankaska County Sheriff's Office.

Adoption of the Agenda: Amend agenda as follows: Add Under Presentations (C) (B) Bev Ulfig – Pickle Ball and (C) Library Update. **Motion** by Gentelia, **second** by Schaller, to adopt the agenda as amended. All Ayes, Motion Carried.

Establish any conflict of interest of items that are on the agenda: None

Approval of Minutes from the June 12, 2023 Regular Board Meeting: **Motion** by Delaney, **second** by Smith, to approve the amended minutes from the May 8, 2023 Regular Board Meeting minutes as presented. All Ayes, Motion Carried.

Presentation:

(A) Vital Hands AED Demonstration

- a. To be used for Cardiac Arrest.
- b. The quicker used on a patient after cardiac arrest, the lower probability of long-term damage
- c. Training not needed to use an AED, Voice-Prompted
- d. Demonstration of AED
- e. AED will only shock if heart is quivering

(B) Bev Ulfig – Pickle Ball Request

- a. Requesting permission to utilize Sands Park Pavilion or Boat Parking area for temporary pickle ball court
- b. Up only while playing, using a portable net
- c. Will only use on off-times, no weekend use
- d. Will move tables under pavilion and replace afterwards
- e. Board does not have any issues with using the public space

(C) Library Update

- a. Initial funding grant being submitted
- b. Mobile shelving will be used and may need to be placed in main hall
- c. E-rate subsidy could possibly be used to bring fiber optic to the township hall
- d. Opening Target date is October 2023

Correspondence:

(A) **Tax Tribunal Status Conference**

(B) **Marsha Cole - Road Maintenance Letter**

- a. Clerk read letter per request of Marsha Cole

- b. Clerk read second letter brought to the Board by Marsh Cole

(C) Resignation Letter Trustee Schaller

- a. Supervisor read resignation letter
- b. Thanked Trustee Schaller for his service and the amount of work he and Jose has done to keep the township looking great
- c. Motion by Smith, second by Gentelia, to accept Trustee Schaller' resignation letter. All Ayes, motion carried.

Assessors Report:

Memorandum

July 5, 2023

To: Coldsprings Township Board
From: Sally Murray, MAAO
810 Cottageview Dr, Suite 301, Traverse City, MI 49684
231.499.7682
SallyAnnMurray8120@gmail.com
Subject: Assessor Report-July-23

As a reminder:

The July Board of Review will be held on Tuesday July 18th at 3:00 pm at the Coldsprings Township Hall.

Site inspections have begun and will continue throughout the year. The Michigan State Tax Commission recommends 20% of the parcels in the municipality be reviewed annually. Site inspections are exterior only. Brief interviews are performed when I find the property owner on site. When nobody is home, I will leave a card at the door with the date of my visit entered.

As always, feel free to contact me if you have any questions or concerns!

Sally

Committee Reports:

(A) Planning & Maintenance:

Maintenance & Planning Report 7-10-2023

TOWNSHIP HALL

1. I am still waiting for a reply from Dunn's Construction to acquire an estimate to install the new ceiling tiles in the West end of the Hall. (hallway, clerk & treasurer's offices)
2. A small panel of the metal roof at the very front of the Hall has slid down and needs to be repaired.
3. The maintenance man has requested we purchase a new blower on a back pack. The current one he uses has seen better days and needs to be replaced. I will obtain a price for a replacement and submit it to the clerk.
 - Motion by Schaller, second by Smith, to purchase new blower with back pack. A roll call vote was taken: Ayes – Schaller, Delaney, Smith, Gentelia, Hoffman; Nays – None; Absent – None. Motion Carried.

CEMETERY

1. I cleared a path behind the Township Hall at the back of the cemetery property, allowing rubbish and extra soil from the grave digger to be placed behind the pine trees and out of the view of the public.
2. I located the 7 metal plot markers which can eventually be installed. The grave plots were inadvertently covered up in the past. The area has been cleaned up and ready future cemetery expansion.

SANDS PARK

1. I repaired a hole in the asphalt in front of the boat ramp with cold patch. I stored two extra bags in the maintenance shed for future use.
2. I donated a trash container next to the boat cleaning station for disposal of seaweed/debris from the cleaned watercraft.
3. I have been in contact with Gil Smith of Living Water Well Drilling. He has located a state approved drinking fountain to be installed with the new well. Both he and I have spoken to Lee Buss from the District 10 Health Department. We will be required to install a septic system for the drinking fountain water runoff. I hope to have more information for tonight's meeting. The township will have to apply for the well and septic permits when the time comes to take on the project.
4. The park has been heavily used this summer, which is great for our residents and guests.
5. The boat ramp is showing signs of wear and tear. Down the road we will more than likely have to replace it.

Finally, as this is my last report, I would like to thank the Board and citizens of Coldsprings Township for the opportunity to serve as the maintenance and planning trustee.

I cannot thank our maintenance staff, Joe and Melina enough, for their awesome work in keeping all of our Township properties in beautiful shape!

Lowell Schaller, Trustee

(B) Fireboard:

COLDSPRINGS- EXCELSIOR FIRE & RESCUE
MINUTES
July 5, 2023

Call to order @ 5:00 p.m.

Roll Call: Dick Paternoster, Brenda Smith, Ray Hoffman, Annie Wallace, Norm Groner. Also present, Chief Rusty Headley, Kevin Julian, Mike Baker, Dale Feigel.

Agenda: Motion by Hoffman, 2nd by Wallace to approve agenda with change to introduction of new Treasurer. All ayes, motion carried.

Minutes: Minutes of the June 7 meeting were presented. Motion by Smith, 2nd by Paternoster to approve. All ayes, motion carried.

Old business: * Website- Sent letter to Chase Hoffman requesting one-half of \$1,600 be returned. * Retirement party for Tim McCullen will be July 23rd at 2:00 p.m. at the C.E.T.A. hall. * Kitchen tile to be finished next week. * Twin Lake hydrant needs signage.

Run Report for March: Fire-8, Medical-14. Frederic Runs: Grayling-1, Kalkaska Memorial-6, Munson-4, Cancelled-2, Refusal-6, DOA-1, Other-3

Chief's Report: * Letter of appreciation from a patient. * Engine 602 needs an air primer. A vendor has offered one free of charge. CSI will install it for around \$1,600. * T-Mobile has a phone and tablet program for 1st responders. Motion by Wallace, 2nd by Smith to purchase 3 tablets and cases to place into the trucks. Roll call: Wallace-yes, Smith-yes, Hoffman-yes, Paternoster-yes, Groner-yes. Motion carried. * New applicant has passed the background check and will be put on probation. Needed classes will need to be taken. Motion by Hoffman, 2nd by Wallace to hire applicant.

Bills and Wages: Motion by Hoffman, 2nd by Paternoster to pay bills and wages for July as in the amount of \$8,784.33. Roll call: Hoffman-yes, Paternoster-yes, Groner-yes, Wallace-yes, Smith-yes. Motion carried. Check #s 10604-10618 were used for payment.

NEW BUSINESS: Dale Feigel has been billed for a fire on Garden Lane. He presented evidence that the fire started on a neighbor's property. After firefighters who were on the scene, Kevin Julian, and Mike Baker it was

determined that Mr. Feigel was billed in error and the correct resident will be billed. Motion by Paternoster, 2nd by Hoffman to rebill correct resident. Roll call: Paternoster-yes, Hoffman-yes, Wallace-yes, Groner-yes, Smith-yes. Motion carried. * Treasurer Smith asked to move money to a Michigan Class account. Motion by Wallace, 2nd by Hoffman to approve moving money. Roll call: Wallace-yes, Hoffman-yes, Smith-yes, Groner-yes, Paternoster-yes. Motion carried.

Public Comment- None Upon proper motion, meeting adjourned at 6:03 p.m.

Annie Wallace, Clerk

(C) Road Commission:

Road Committee Report Coldsprings Township Board Meeting July 10, 2023

The following is a recap of the Kalkaska County Road Commission board meeting I attended on June 14, 2023. The next KCRC board meeting is Wednesday July 12, 2023.

1. Shore Road

- a. I asked if KCRC could now install 25 MPH signs. John Rogers will double check this is a platted subdivision.
- b. Reminded John we need the final invoice to show the split for Davis Bacon Act purposes. (Sent follow-up email 7/6/2023).

2. **Twin Lakes Road** – this issue was brought up at our last Township Board meeting. Request that “No Parking” signs be restored between the two lakes, where the new culvert was installed last year. John explained that it is likely already illegal to park there because it is against the Michigan Vehicle Code to park a vehicle with one wheel on the road. John does not think it is possible to park a vehicle there and have all wheels off the road. It might be possible to put a sign there, but it is already illegal.

3. No new updates were received on the following list of approved road fixes, or potential road fixes for which we would like to receive cost estimates.

- a. **Tower Road** – this is about 700’ of Tower Road off of Sunset Trail to Rita Drive. The KCRC will do the work this summer. Their match will be in labor, we just need to pay for the gravel. Our expected cost is \$10,000 and the township board approved on May 8, 2023.
- b. **East Shore Drive** - Design Engineering and Survey services. Huron Engineering is currently working on another KCRC engineering study, and East Shore Drive will be up soon.
- c. KCRC is preparing cost estimates for our other potential road projects:
 - i. **W.C. Cross Drive**
 - ii. **Sunset Trail and Twin Lake Road** - shoulder work, and maybe overlay patches where needed.
- d. **Ford Road** - John Rogers and I discussed potentially doing some overlay patches in a couple areas and then a chip and seal. Ford Road is still in fairly good shape but has a couple bad areas. The above maintenance could fix this road for many years.

In other road news:

1. CR-571 – this section is not in Coldsprings Township, but repaving CR-571 from where they left off last summer to Myers Road is scheduled for mid-to-late August.
2. See attached Kalkaska Review article on potential new KCRC facility.

Rick Delaney
Coldsprings Township Trustee
Separately, request 2 No Parking signs between dry fire hydrant at Twin Lake.

(A) Sheriff Department:

- a. Deputy Farrier is on vacation, Deputy Beaver provided report
- b. Deputy Farrier should be at the August meeting
- c. Deputy Beaver provided the township with Deputy Farrier's business card/contact information
- d. Monthly Sheriff's Report available at the Clerk's Office

(B) County Commissioners:

- a. Road Commission
 - i. Road Commission will ask voters for a Bond/Millage to build a new \$23MM facility
 - ii. BOC must be the one to place Bond/Millage on the ballot
 - iii. BOC is fully aware of the cost
- b. Quotes for Pool Area
 - i. \$2.3MM to fix facility (no pool, just a recreation area)
 - ii. Finance internally
- c. County moving forward with interview for a County Administrator-Comptroller
 - i. Ad for applications
 - ii. Expect to have multiple candidates
- d. Kaliseum Question – any decision on what will be going in the pool area
 - i. Meeting with hospital to discuss their interest
 - ii. Possibly take over the operation of the Kaliseum
 - iii. There is not an official proposal

(C) Hospital

Talking Points from KMHC Board Meeting 6/27/23

- Moments of Excellence:
 - KMHC is in the process of mailing out its annual Community Benefit Report. The booklet contains many pictures, events, statistics, stories, and financial information over the last year. The return on investment is the highest since the report has been published at 18:1. We are very proud of our organization and this year the report is being mailed to over 25,000 homes; due to the size of the print project it being mailed in waves and but expect to see in your mailbox or the electronic version is available on our website.
- Committee Report Summaries:
 - At the recent Strategic Planning Committee, Mr. Conklin, VP of Ancillary Services, presented on an improvement project for the intake function at Kalkaska Medical Associates.
- CEO Report:
 - A high-level review was presented of the FY 2024 Goals and Objectives document that was previously provided to the board for review in greater detail. The FY24 Goals as presented was supported and approved.

- Mr. Andrew Raymond, CFO, answered questions regarding the FY24 Operating budget which was reviewed in detail at the Executive Finance Committee. The budget was supported and approved.
- Mr. Daniel Conklin provided an exciting update that KMHC successfully received Certificate of Need approval from the State of MI for a fixed MRI. A permanent machine will provide more efficient access to the community and lower out of pocket costs to patients. The Board approved the construction budget for the fixed MRI; the go-live projection is end of calendar year 2023.
- Mr. Kevin Rogols, CEO, reviewed and answered questions regarding a position paper he wrote outlining a variety of hospital structures and affiliation types, ranging the continuum from least to most integrated types of relationships. KMHC will be spending significant time over the next several months discussing and analyzing these types of relationships (Including Act 47 vs. not-for-profit) and what is available to KMHC.
- After almost a year of work the board was presented with a forecasted operating plan for the Kaliseum and the extensive process that was used to develop the plan. With education on the status of health and wellness in our community and a positive opportunity for a sustainable operating plan, the Board approved for the KMHC team to take the presentation a step further to the County Board of Commissioners.

- Medical Staff Report:

- Dr. Jeremy Holmes shared a brief report on Michigan legislation that would mandate nurse to patient ratios in all hospitals. Many hospitals and healthcare associations are very involved with this proposed legislation.

- July Board Meeting:

Due to the length of June's presented topics, presentations regarding updates to KMHC signage and a Long-term Care Program Update were deferred until the July meeting.

- Thank you to all that attended the Annual Strawberry Social. Despite some challenging weather in the morning, we had a great turnout and wonderful feedback!

(D) Drain Commissioner/Manistee Lake Improvement

a. MLIB

- i. Held a meeting in late June
- ii. Reviewed Spring Survey
- iii. Board Treasurer making changes to managing of funds
- iv. Next lake survey August 22
- v. Next meeting on August 28, 7:00 pm at Excelsior Township Hall

b. Drain Commission

- i. Two bills pending to amend State Drain Code
 1. Creating a Water Management District
 2. Storm Water Management
 3. Allow Drain Commissioners to do more than build drains
 4. Fund through Special Assessment

Treasurers Report:

All Accounts: 867,253.80
 General Fund: 83,2777.73
 Tax Account: 466.17

Cash on Hand: 200.00

Approved by Michigan Class, working on sub accounts

Motion by Gentelia, second by Schaller, to approve Treasurers Report. All Ayes. Motion Carried.

PUBLIC INPUT ON BUSINESS ITEM (as listed on the agenda): 6:15 PM

- M. Cole – when can I make a comment on Correspondence (B)? Advised under last Public Comment

OLD BUSINESS:

(A) ARPA Funds Update

- a. CVT Revenue Sharing 5% Increase – 1% if ARPA Funds Obligated by December 31, 2023
 - i. Township receive \$161,399 in ARPA funds
 - ii. 1% is \$1,613.99
 - iii. Is it worth it to have all ARPA funds obligated by Dec. 31, 2023 in order to receive the 1%
 - iv. Discussion
 - v. Determined we would wait for December Board Meeting to see if we have projects identified before the Dec. 31, 2023 obligation reporting deadline
 - vi. Tabled until the December meeting
- b. Township Maintenance Vehicle
 - i. Supervisor will look into the Government Purchase Plan

(B) Electronic Sign

- a. Discussion on Metro and LCSA funds
- b. Can it be used for an electronic sign
- c. Question: Why do we need an electronic sign?
 - i. To communicate with public
 - ii. To be able to post township hours and library hours (when opened in the fall)
 - iii. To be able to post events both for township and library
 - iv. To post meetings
- d. Clerk will obtain bids and bring to the next meeting

NEW BUSINESS:

(A) Consider Approval of CEFR Contract with Rapid River Township

- a. Motion by Gentelia, second by Smith, to approve CEFR Contract with Rapid River Township. A roll call vote was taken: Ayes – Delaney, Smith, Gentelia, Hoffman, Schaller; Nays – None; Absent – None. Motion Carried

(B) Consider Approval of Quote for New Desktop for Clerk

- a. Clerk and Treasurer desktops have become really slow
- b. Restart is taking up to 20 minutes
- c. Current quote is for a little over \$1200, but that can change every week
- d. Motion by Delaney, second by Gentelia, to approve up to \$3000 for a new desktop computer for the Clerk and Treasurer. A roll call vote was taken: Ayes – Smith, Gentelia, Hoffman, Schaller, Delaney; Nays – None; Absent – None. Motion Carried.

(C) Discussion: Community Center Grant

- a. New grant announced by the State for a Community Center Grant
- b. Can request for up to \$2.5MM for a community center
- c. Clerk will research and bring back to the Board at August meeting

- d. If awarded, funds would be used to purchase property and build and indoor/outdoor recreation facility in the township
- e. Would include pickleball and basketball courts, among other amenities

Approval of Bills:

- A Motion by Smith, second by Delaney, to approve amended amount of \$43,038.15 to pay June bills. A roll call vote was taken; Ayes – Gentelia, Hoffman, Schaller, Delaney, Smith; Nays – None; Absent – None. All ayes, Motion Carried.
- A Motion by Delaney, second by Schaller, to approve \$106,803.03 to pay July bills. Discussion on website. A roll call vote was taken: Ayes – Hoffman, Schaller, Delaney, Smith, Gentelia; Nays – None; Absent – None. Motion Carried.

Public Comment: Started at – 6:49 PM

- M. Cole – Correspondence B
 - Written by a volunteer member
 - Spoke with Abby from EFS
 - Required to clear area of 66’
 - 33’ from center-line
 - Property owner must clear stakes/posts/markers etc.
 - There was never a 66’ cleared area
 - There are very large trees, addresses, electric poles, etc
 - This letter is written that can pit neighbor vs. neighbor
 - It does not meet contract description
 - Requested a new Public Hearing
 - This is being handled only by a couple of people
 - I have a right to protect my property
 - Someone has to address this
 - Who is going to clear 66’
- S. Griffin
 - I want to thank Deb & Lowell Schaller for all their hard work and service to the township. They will both be missed.
- J. Lamie
 - Partridge Lane
 - I want to discuss Private Road Ordinance
 - Neighbor is tearing up road and is not providing notice
 - Who is going to enforce the Private Road Ordinance
 - Why can my neighbor call the Sheriff and complain about my dog who is protecting my property and the Sheriff pays me a visit, but when I call about the Private Road Ordinance, nothing happens
 - Is the Township going to enforce the Private Road Ordinance
 - Township advised Mr. Lamie to contact the Sheriff to file a report. He stated Sheriff does not call him back
- K. Lashbrook
 - Offered to help guide Clerk with website
 - An email will be sent to the Clerk with contact information

Adjournment:

Motion to adjourn at 6:59 p.m. by Schaller, **second** by Delaney. All Aye, Motion Carried.

Next meeting Monday, August 14, 2023 at 5:00 PM

Gayenell Gentelia
Clerk, Coldsprings Township